



Janet Napolitano, Governor
Anthony D. Rodgers, Director

801 East Jefferson, Phoenix AZ 85034

PO Box 25520, Phoenix AZ 85002

phone 602 417 4000

www.ahcccs.state.az.us

Our first care is your health care

ARIZONA HEALTH CARE COST CONTAINMENT SYSTEM

February 2, 2007

Notice of Intent to Issue a Solicitation

THIS IS THE ONLY NOTIFICATION YOU WILL RECEIVE.

Solicitation No: YH07-0051

Solicitation Title: Preventative and Emergency Maintenance Services for the Heating, Ventilation and Air Conditioning (HVAC) Systems

Procurement Office: AHCCCS Contracts and Purchasing
701 East Jefferson Street, MD5700
Phoenix, AZ 85034

Anticipated Proposal Due Date and Time: February 21, 2007, at 3:00 PM (MST)
(Actual due date will be as stated on the Request for Proposal document)

You have expressed interest in receiving information regarding solicitations like the one noted above. This letter is your official notification that AHCCCS intends to issue a solicitation. Services required will include: Preventative and Emergency Maintenance Services for the Heating Ventilation and Air conditioning (HVAC) systems.

HVAC services will support 20 AHCCCS locations across the State of Arizona.

The current system consists of :

- 2 cooling towers in Phoenix
- 240 heat pumps – Statewide
- 3 evaporative coolers – in Phoenix
- 32 wall mounted AC Units – Statewide

If you wish to submit an offer, you must respond to the solicitation document. The solicitation announcement will be available on the AHCCCS web site at www.azahcccs.gov after February 5, 2007. Follow the links “Contracting & RFPs” to “Open RFPs.” Also, if you are interested, you will be responsible to check the web site regularly for any solicitation amendments. If you have any questions contact the Procurement Officer, Mark Held by phone at 602-417-4094; e-mail at Mark.Held@azahcccs.gov ; or fax at 602-417-5957, be sure to include the Procurement Officer’s name.

A Pre-Proposal Conference and Facilities walk –through will be held in conjunction with this Pre-Proposal solicitation . The conference will be conducted on February 9th , 2007 from 1:00- 3:00 PM , in Conference and the DBF Conference Room, 1st Floor of the 701 E. Jefferson Building. The facilities walk Walk Thru: through will immediately follow the conference. Potential offerors will have the opportunity tour the 701 and 801 buildings.

To assist in the facilitation of the conference, any questions that offerors may have regarding this RFP may be submitted in writing and received by this office, at the address above, no later 3:00 PM on February 14th 2007. Questions may be submitted via fax to (602) 417-5957.

The Pre-Proposal Conference shall start promptly at 1:00PM (MST). Please meet in the lobby prior to the start of the meeting. Also, please bring a copy of this RFP, as it will be used as the agenda.

Although not applicable to this solicitation, the State requires all applicants to register on Spirit, the State of Arizona's e-procurement system at www.spirit.az.gov. If necessary, the SPIRIT Help Desk can be reached at 602-542-7600. The commodity code for this solicitation is 0031-0000 and 0941-0055. Please register for this code and as many other codes that reflect your business type. Registration does not guarantee a contract, but will be advantageous because you will be informed of other solicitations of this type.